



MEETING OF MILTON KEYNES CITY COUNCIL AGENDA SUPPLEMENT

When: Wednesday, 14 June 2023 at 19:30

Where: Council Chamber, Civic Offices, 1 Saxon Gate East, Milton Keynes MK9 3EJ and on [YouTube](#)

Sharon Bridglalsingh
Director Law and Governance

Agenda

7. **Amendments to Scrutiny Committee Terms of Reference and Other Consequential Changes to Procedure Rules** (Pages 3 - 12)

Annex A – Revised Scrutiny Terms of Reference

Corporate Oversight and Scrutiny Management Committee

Membership: Between 9 and 152 councillors

Quorum: 4

Terms of Reference:

1. To undertake the Council's Statutory Scrutiny role in respect of 'The Councillor Call for Action'.

2. To monitor the overall performance of the Council's services and the Council Plan, its delivery and its projects, in order that recommendations may be made to appropriate Council bodies, as necessary.

~~To agree and manage the work programme for the scrutiny committees appointed by the Council, ensuring that they are comprehensive, avoid duplication and reflect the priorities in the Council Plan or any other significant issues that are affecting Milton Keynes.~~

3. Undertake the Council's statutory scrutiny role in respect of scrutinising and reviewing Crime and Community Safety, including anti-social behaviour and emergency planning.

4. To scrutinise the governance and overall performance of any Council owned companies including Milton Keynes Development Partnership (MKDP).

5. To receive regular updates (either written or verbal) from Chairs of Scrutiny Committees and of Task and Finish Groups, about work programmes and outcomes.

6. To appoint and agree the scope of the work for task and finish review groups.

7. To Scrutinise the involvement of the Council in regional and national partnerships and organisations, and the delivery of significant infrastructure projects to ensure that the involvement provides value and benefit to Milton Keynes.

8. To refer for scrutiny by the relevant scrutiny committee any topics which the Corporate Oversight and Management Committee consider urgent during the year or, in exceptional circumstances, to undertake the scrutiny itself.

~~To monitor the overall performance of the Council's services and the delivery of the Council Plan, and its projects, in order that recommendations may be made to appropriate Council bodies, as necessary.~~

9. To review and monitor the decisions of the scrutiny committees and task and finish groups, including the implementation of recommendations made to Cabinet, Cabinet members and other bodies.

~~To receive regular updates from Chairs of Task and Finish Groups on how the work of the Task and Finish Group is progressing.~~

10. To allocate to the relevant scrutiny committee call-ins of Cabinet, individual Cabinet members or officer key decisions, where the relevant committee is not self-evident to the Director Law and Governance.
11. To review decisions of Cabinet, individual Cabinet members or officer key decisions called in, where either it is not possible to identify the relevant committee, or where it is not considered appropriate for the relevant committee to consider the call-in.
12. To report to the Council on the work of the overview and scrutiny function on an annual basis.
13. Where it is not practicable to wait to the next meeting of the [Corporate Oversight and Scrutiny Management Committee](#) the Director Law and Governance, may in consultation with the Chair and Vice-Chairs of the Scrutiny Management Committee agree any items in accordance with Terms of Reference [53](#), [74](#) and [98](#) above.

Corporate Oversight and Scrutiny Management Committee

Membership: Between 9 and 15 councillors

Quorum: 4

Terms of Reference:

1. To undertake the Council's Statutory Scrutiny role in respect of 'The Councillor Call for Action'.
2. To monitor the overall performance of the Council's services and the Council Plan, its delivery and its projects, in order that recommendations may be made to appropriate Council bodies, as necessary.
3. Undertake the Council's statutory scrutiny role in respect of scrutinising and reviewing Crime and Community Safety, including anti-social behaviour and emergency planning.
4. To scrutinise the governance and overall performance of any Council owned companies including Milton Keynes Development Partnership (MKDP).
5. To receive regular updates (either written or verbal) from Chairs of Scrutiny Committees and of Task and Finish Groups, about work programmes and outcomes.
6. To appoint and agree the scope of the work for task and finish review groups.
7. To Scrutinise the involvement of the Council in regional and national partnerships and organisations, and the delivery of significant infrastructure projects to ensure that the involvement provides value and benefit to Milton Keynes.

8. To refer for scrutiny by the relevant scrutiny committee any topics which the Corporate Oversight and Management Committee consider urgent during the year or, in exceptional circumstances, to undertake the scrutiny itself.
9. To review and monitor the decisions of the scrutiny committees and task and finish groups, including the implementation of recommendations made to Cabinet, Cabinet members and other bodies.
10. To allocate to the relevant scrutiny committee call-ins of Cabinet, individual Cabinet members or officer key decisions, where the relevant committee is not self-evident to the Director Law and Governance.
11. To review decisions of Cabinet, individual Cabinet members or officer key decisions called in, where either it is not possible to identify the relevant committee, or where it is not considered appropriate for the relevant committee to consider the call-in.
12. To report to the Council on the work of the overview and scrutiny function on an annual basis.
13. Where it is not practicable to wait to the next meeting of the Corporate Oversight and Scrutiny Management Committee the Director Law and Governance, may in consultation with the Chair and Vice-Chairs of the Scrutiny Management Committee agree any items in accordance with Terms of Reference 5, 7 and 9 above.

Community and Housing, Planning and Placemaking Scrutiny Committee

Membership: Between 9 and 15 councillors

Quorum: 4

Terms of Reference:

~~To implement the work programme agreed by the Scrutiny Management Committee by:~~

~~undertaking the Council's statutory scrutiny role in respect of scrutinising and reviewing Crime and Community Safety, including anti-social behaviour and emergency planning;~~

1. ~~To consider and~~ scrutinise ~~ing~~ the planning, and provision and performance of landlord housing services of the Council and Registered Providers (including repairs and maintenance, tenancy arrangements / policies and other management functions) in Milton Keynes, ~~and the Council's role as landlord, to ensure that these services provide good quality, affordable accommodation for the Council's tenants and to create a sense of place for all citizens of Milton Keynes~~

~~reviewing the availability and provision of other housing in Milton Keynes, including both registered providers (housing associations) and private sector housing, and services relating to them;~~

2. Oversee~~ing~~ the role of private landlords in the provision of rental accommodation that is fit for purpose and that said landlords operate in a fair and equitable manner.

~~reviewing and assess measures to address homelessness and rough sleeping in Milton Keynes;~~

3. Seek~~ing~~ to ensure through scrutiny that the anticipated needs and aspirations of future Milton Keynes' residents are met in the planning and delivery of new housing developments.

4. Scrutinise~~ing~~ (non-financial governance / management) matters relating to the Council's Housing Revenue Account, and in particular, choices about revenue and the priority of capital projects.

~~scrutinising the planning and provision of leisure and cultural services provided by the Council and its partners;~~

~~scrutinising the involvement of the Council in regional and national organisations operating within the remit of the Committee to ensure that the involvement provides value and benefit to Milton Keynes;~~

~~appointing a planning group to oversee the implementation of the Committee's work programme;~~

~~appointing, subject to the agreement of the Scrutiny Management Committee, co-opt persons in a non-voting capacity, to add to the expertise, breath of knowledge and understanding of the work of the Committee; and~~

~~inviting expert witnesses in respect of particular items to be considered by the Committee.~~

5. Scrutinise the planning and implementation of the Council's Regeneration and Estate Renewal Programme, in Milton Keynes, including:

- a) the anticipated needs and aspirations of Milton Keynes' residents living on estates earmarked for regeneration;

- b) other health and wellbeing issues such as access to education, training and employment, and youth services;

- c) the quality, masterplan design and housing tenure mix; and

- d) the work of individual Project Boards for each regeneration and estate renewal area.

6. Scrutinising regeneration engagement activity including:
 - a) work done by Estate Renewal Forums, parish and town councils and resident-led steering groups, or similar, to ensure that they effectively represent both residents whose homes will be affected by regeneration proposals as well as residents who may be impacted by any other aspects of the regeneration; and
 - b) engagement activity delivered by the Council's Community Engagement Team.
7. Delivery of the Council's housing programme, outside of specifically identified regeneration areas / estates.
8. Development management and strategic planning matters including, the review and development of supplementary planning documents, design briefs and neighbourhood plans.
9. Scrutiny of the preparation and development of the Council's Local Plan, and review of the Council's Strategy for 2050.
10. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.

Housing, Planning and Placemaking Scrutiny Committee

Membership: Between 9 and 15 councillors

Quorum: 4

Terms of Reference:

1. To consider and scrutinise the planning, provision and performance of landlord housing services of the Council and Registered Providers (including repairs and maintenance, tenancy arrangements / policies and other management functions) in Milton Keynes.
2. Oversee the role of private landlords in the provision of rental accommodation that is fit for purpose and that said landlords operate in a fair and equitable manner.
3. Seek to ensure through scrutiny that the anticipated needs and aspirations of future Milton Keynes' residents are met in the planning and delivery of new housing developments.
4. Scrutinise (non-financial governance / management) matters relating to the Council's Housing Revenue Account, and in particular, choices about revenue and the priority of capital projects.

5. Scrutinise the planning and implementation of the Council's Regeneration and Estate Renewal Programme, in Milton Keynes, including:
 - a) the anticipated needs and aspirations of Milton Keynes' residents living on estates earmarked for regeneration;
 - b) other health and wellbeing issues such as access to education, training and employment, and youth services;
 - c) the quality, masterplan design and housing tenure mix; and
 - d) the work of individual Project Boards for each regeneration and estate renewal area.
6. Scrutinising regeneration engagement activity including:
 - a) work done by Estate Renewal Forums, parish and town councils and resident-led steering groups, or similar, to ensure that they effectively represent both residents whose homes will be affected by regeneration proposals as well as residents who may be impacted by any other aspects of the regeneration; and
 - b) engagement activity delivered by the Council's Community Engagement Team.
7. Delivery of the Council's housing programme, outside of specifically identified regeneration areas / estates.
8. Development management and strategic planning matters including, the review and development of supplementary planning documents, design briefs and neighbourhood plans.
9. Scrutiny of the preparation and development of the Council's Local Plan and review of the Council's Strategy for 2050.
10. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.

Strategic Placemaking Public Realm and Environment Scrutiny Committee

Membership: Between 9 and 15 councillors

Quorum: 4

Terms of Reference:

~~To implement the work programme agreed by the Scrutiny Management Committee by being responsible for scrutinising:~~

1. To serve as the Council's statutory scrutiny committee for Flood and Water Risk Management.

2. To scrutinise and review performance in relation to public realm services, including highways, transport and waste collection and disposal.
3. To receive updates and monitor performance of key public realm contracts such as highways maintenance, waste and recycling, street cleaning and landscaping.
4. Scrutiny of the provision of leisure and cultural services provided by the Council and its partners, including parks and green spaces managed by others.
5. To monitor and scrutinise the Council's sustainability and climate change performance (including ecology and biodiversity) including the progress against agreed actions plans and the development of new policies or plans.
6. Scrutiny of the delivery and operation of public transport in Milton Keynes including the operation of transport hubs by external partners in Milton Keynes).

~~Development Control and strategic planning matters;~~

~~scrutinising the planning and provision of leisure and cultural services provided by the Council and its partners;~~

~~critical partnerships involving the Council;~~

~~appointing a planning group to oversee the implementation of the Committee's work programme;~~

~~appointing, subject to the agreement of the Scrutiny Management Committee, co-opt persons in a non-voting capacity, to add to the expertise, breadth of knowledge and understanding of the work of the Committee; and~~

~~inviting expert witnesses in respect of particular items to be considered by the Committee.~~

7. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.

Public Realm and Environment Scrutiny Committee

Membership: Between 9 and 15 councillors

Quorum: 4

Terms of Reference:

1. To serve as the Council's statutory scrutiny committee for Flood and Water Risk Management.
2. To scrutinise and review performance in relation to public realm services, including highways, transport and waste collection and disposal.
3. To receive updates and monitor performance of key public realm contracts such as highways maintenance, waste and recycling, street cleaning and landscaping.

4. Scrutiny of the provision of leisure and cultural services provided by the Council and its partners, including parks and green spaces managed by others.
5. To monitor and scrutinise the Council's sustainability and climate change performance (including ecology and biodiversity) including the progress against agreed actions plans and the development of new policies or plans.
6. Scrutiny of the delivery and operation of public transport in Milton Keynes including the operation of transport hubs by external partners in Milton Keynes).
7. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.

Health and Adult Social Care Scrutiny Committee

Membership: 9 to 15 councillors and a co-opted representative of Milton Keynes Health Watch in a non-voting capacity

Quorum: 4

Terms of Reference:

~~To implement the work programme agreed by the Scrutiny Management Committee by:~~

1. ~~To~~ undertaking the Council's statutory scrutiny role in respect of scrutinising and reviewing any matter relating to the planning, provision and operation of the health service in Milton Keynes, including the work of the Integrated Care Board, the Borough
~~reviewing public health provision within the Borough;~~
2. ~~Assisting~~ in the provision of improved health and adult social care services to the residents of Milton Keynes by supporting the development of evidence-based policies and strategies by the Council, health service providers and their partners.
3. Scrutinise the adult care services delivered to the residents of Milton Keynes by the Council, its partners and other service providers.
4. Scrutinising the provision of health services, in Milton Keynes, such as Milton Keynes University Hospital, The Campbell Centre, GP surgeries and local pharmacies, the achievement of targets and the provision of resources to this end.
5. To scrutinise the allocation of Council and Registered Provider housing and the commissioning, provision and supply of supported housing and services relating to them.

6. Review and assess measures to address homelessness and rough sleeping in Milton Keynes, including the provision of temporary accommodation for those owed a homelessness duty.

7. Scrutinise the priority and adequacy of health non-housing elements in the regeneration areas.

~~appointing a planning group to oversee the implementation of the Committee's work programme;~~

~~appointing, subject to the agreement of the Scrutiny Management Committee, co-opt persons in a non-voting capacity, to add to the expertise, breadth of knowledge and understanding of the work of the Committee; and~~

~~inviting expert witnesses in respect of particular items to be considered by the Committee.~~

8. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.

9. To establish a Quality Accounts Panel to review and comment on the Quality Accounts of community health providing services for residents of Milton Keynes.

Health and Adult Social Care Scrutiny Committee

Membership: 9 to 15 councillors and a co-opted representative of Milton Keynes Health Watch in a non-voting capacity

Quorum: 4

Terms of Reference:

1. To undertake the Council's statutory scrutiny role in respect of scrutinising and reviewing any matter relating to the planning, provision and operation of the health service in Milton Keynes.

2. Assist in the provision of improved health and adult social care services to the residents of Milton Keynes by supporting the development of evidence-based policies and strategies by the Council, health service providers and their partners.

3. Scrutinise the adult care services delivered to the residents of Milton Keynes by the Council, its partners and other service providers.

4. Scrutinising the provision of health services in Milton Keynes, such as Milton Keynes University Hospital, The Campbell Centre, GP surgeries and local pharmacies, the achievement of targets and the provision of resources to this end.

5. To scrutinise the allocation of Council and Registered Provider housing and the commissioning, provision and supply of supported housing and services relating to them.
6. Review and assess measures to address homelessness and rough sleeping in Milton Keynes, including the provision of temporary accommodation for those owed a homelessness duty.
7. Scrutinise the priority and adequacy of health non-housing elements in the regeneration areas.
8. To establish a sub-committee to consider all called-in Cabinet, individual Cabinet member or officer decisions, as referred by the Corporate Oversight and Scrutiny Management Committee in accordance with the Overview and Scrutiny Procedure Rules.
9. To establish a Quality Accounts Panel to review and comment on the Quality Accounts of community health providing services for residents of Milton Keynes.